To whom it may concern:

This plan has been developed with a commitment to live out the convictions of our faith (which include, but are not limited to, the gathering of our church family on a weekly basis) and our commitment to protecting the health of our congregation by adhering to the health regulations provided to us.

We are asking that you review our plans and provide any feedback or additional steps we can take to help protect and promote public health in our gatherings. We want to be sure that our plan is prudent and that we are working with, not against, our public officials in this effort.

With this in mind please consider the following information.

1. Our weekly attendance ranges from 65-80 people on a normal Sunday.
2. Our auditorium is very large and has a comfortable seating capacity of around 250 people.
3. We have multiple entrance and exit doors.

In accordance with the guidelines provided in the Ohio Stay at Home Order (particularly section 4) we believe that we can safely begin the process of opening our church doors to our congregation on Sunday May, 10th (unless new information convinces us otherwise). While the process will evolve over time, we would like to outline our first phase.

Phase 1:

- We will physically meet together in our building for corporate worship.
  - We will have the option to electronically join our service for those who may be uncomfortable meeting at this time.
  - We also ask those who have symptoms of any illness to stay home. The same will apply if you have others who are sick in your household.
  - We encourage those in the most “vulnerable” health/age categories to make decisions according to that reality. It may be wise to seek
advice from your healthcare provider before making plans to attend (feel free to share this document with them).

- We will have no children’s ministry gatherings or nursery volunteers available at this time. However, the nursery will be available for nursing mothers.

- We ask that everyone in our church abides by the social distancing guidelines that we have been given (6ft of separation between each family).
  - This will apply to our normal pre and post service greeting times, as well as in the parking lot.
  - We will structure our seating by individual/family to ensure proper social distancing standards. Due to the size of our building, we will start this process at a distance that even exceeds the normal standards.
  - We will have these seats properly marked and easily identifiable.
  - We do ask that each family/household remain in the same pew for the entirety of the service.
  - We ask that parents help to ensure this for their family.

- A mask is not required for our congregants, but will be encouraged for those who fall into the more vulnerable category.
  - A mask will be required for our deacons based on their roles of congregational service.

- Upon entry of the building, we require that you wash or sanitize your hands.
  - We will have a deacon at each entrance to help monitor this process.

- We will continue to encourage online giving, but will have 3 deacons available to receive any offerings that may come in.
  - One deacon will go down the middle aisle and the other deacons will collect on the outside of the pews.
  - No plates will be passed.
• The Lord's Supper will be safely prepared before service (mask and gloves will be required for preparation).
  ○ We will have 2 tables set up for distribution. Each of these tables will be manned by a deacon (wearing gloves and mask).
  ○ We will divide the congregation to form a minimal/socially distant line at each table.
  ○ The deacon will individually hand the congregant their elements in a safe/sanitary manner.
  ○ No plates will be passed.

• Our restrooms will be available each week.
  ○ The light will be left on, and we will have a deacon to help spray door knobs and handles with disinfectant as needed.
  ○ Please wash hands after each use.

• Additional notes:
  ○ The building will be cleaned and sanitized by our custodian after each service.
  ○ We ask that our congregation remain on the main floor of our building.

We believe the aforementioned steps will allow us to meet together in a safe manner. We are also committed to loosening or tightening these steps as new information arises. The success of these steps will be dependent upon our communication and acceptance of these guidelines from our congregation. Lastly, while safety is key, it is not the ultimate aim of our gathering. We gather to worship the Lord as a church family, the primary focus of our gathering will be here.

Respectfully prepared and submitted by Pastor Gary Chaffins.